Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET
Kentucky Department of Professional Licensing
Kentucky Board of Licensure for Marriage and Family Therapists
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DJ Wasson
SECRETARY

Brian Raley
DEPUTY SECRETARY

Kristen Lawson
COMMISSIONER

Board Meeting Minutes

September 17, 2026

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists – Complaints Committee was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on September 17, 2026.

Members Present
Amanda Bommer-Villaveces
Allison Hock Howell
Michelle Oak
Karen Sheets-Mobley
Jane Alexander
Susan Smith
Trisha Jarnagin

Department of Professional Licensing
Jolene Shearer, Board Administrator
Jeff Bardroff, Administrative Supervisor
Chasity Wray, Finance
Kristen Lawson, Commissioner
Melinda Penny, Board Administrator
Andrea Allen, Board Administrator

Members Not Present

Public Protection Cabinet
Matthew Ellison, Legal Counsel
Michelle Van Hook, Legal Counsel

Guests
Dale Bertram
Sam Gabinio
Amanda Brown

Call to Order
Amanda B. Villaveces called the meeting to order at 12:01 p.m.

Minutes
A motion was made by Michelle Oak to approve the minutes for the August 20, 2026, Applications Committee Meeting. Motion, seconded by Susan Smith, carried.

A motion was made by Michelle Oak to approve the minutes for the August 20, 2026, Complaints Committee Meeting. Motion, seconded by Karen Sheets-Mobley, carried.

A motion was made by Michelle Oak to approve the minutes for the August 20, 2026, Board Meeting. Motion, seconded by Karen Sheets-Mobley, carried.

A motion was made by Michelle Oak to approve the minutes for the September 14, 2026, Regulations Committee Meeting. Motion, seconded by Susan Smith, carried.

Monthly Financial Report
The financial statements for the months ending August 31, 2026, were presented to the Board for review. No further action is required.

DPL Update
Commissioner Lawson introduced the Board's new Board Administrator, Melinda Penny. Melinda will be transitioning to take over the Board with Jolene, and Jolene will be transitioning to another Board within the Department. Commissioner Lawson stated the Jolene will still working with the Board during this time to make a smooth transition.

Legal Counsel
Legal Counsel informed the Board the regulations changes for 201 KAR 32:010; 201 KAR 32:020; 201 KAR 32:026; 201 KAR 32:030; 201 KAR 32:035; 201 KAR 32:046; 201 KAR 32:070; and 201 KAR 32:101 have been filed with LRC and the Public Hearing and Comment section of the process will be begin on October 1, 2026. The public will have 60 days to submit comments regarding the proposed amendments, and submit a request to speak at the Public Hearing portion scheduled for November 23, 2026 at 11:00 a.m., where all the proposed regulations will be up for discussion.

Legal Counsel walked the Board through the steps of what it will look like for the process.

The Board with guidance from Legal Counsel scheduled a Special Meeting for December 7, 2026 at 9:00 a.m..

Licensure Status Report
A Licensure Status Report dated September 14, 2026, was presented to the Board for review. The report showed there are currently 722 active licensed Marriage and Family Therapists along with 186 active licensed Marriage and Family Therapist Associates. No further action was required.

New Business
Inaccuracies seen in licensee/permit holders emails, applications or supervision contracts (Michelle's Corner). This month's items include:

- Associates – only send the current information for the renewal. Please do not submit all information from time of issuance with the renewals.
- Please make sure all information is legible and easy to read.
- Please make sure that you are naming your documents what they actually are.

The Board discussed the Post-Attendance CE Approvals for EMDR, Mindfulness Courses, and CBT. After discussion that these may not always be systemic to meet the requirements, the Board stated that effective January 1, 2027, these may not be approved, but licensees are still welcome to submit for post approval for the Board to review. Legal Counsel will draft correspondence to be reviewed by the Board and Cabinet for distribution.

A motion was made by Michelle Oak to enter into closed sessions at 12:33 p.m., pursuant to KRS 61.810(1)(k) for discussion regarding information licensees' request for Board considerations, at which information and communications protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Karen Sheets-Mobley, carried.

A motion was made by Michelle Oak to return to open session at 12:49 p.m.. Motion, seconded by Karen Sheets-Mobley, carried. No final action was taken in closed session.

A motion was made by Michelle Oak to grant the pause in supervision from K.R., stating that K.R. is not allowed to practice during this time. Motion, seconded by Susan Smith, carried.

A motion was made by Michelle Oak to send the information provided by M.M. to the complaints committee to open a Board Initiated Complaint regarding the associate and previous/current supervisors. Also, to refer M.M. to 201 KAR 32:035 supervision regulation regarding their additional questions. Motion, seconded by Susan Smith, carried.

A motion was made by Michelle Oak to decline further clarification regarding the Board's decision to dismiss 2026MFT00009. Motion, seconded by Susan Smith, carried.

Old Business
There is no Old Business for the Board to discuss.

Applications Committee
Motion was made by Michelle Oak to approve all applications, renewals, audits, inactive requests, denials and CE provider applications as reviewed by the applications committee. Motion, seconded by Karen Sheets-Mobley, carried.

Licensure/Permit Applications:
Approved: 12
Deferred: 2
Denied: 0

Continuing Education Applications:
Approved: 17
Deferred: 1
Denied: 2

Complaints Committee
2026MFT00008 – send a second request for the requested information from the Committee giving them a 14 day deadline to supply the information or the Committee and Board may pursue Administrative action against the licensee.

A motion was made by Michelle Oak to accept the recommendations from the Complaints Committee presented to the Board. Motion, seconded by Karen Sheets-Mobley, carried.

Travel and Per Diem
Motion was made by Michelle Oak to approve Travel and Per Diem. Motion, seconded by Karen Sheets-Mobley, carried.

Michelle Oak – Travel for 9/17/26; and per diem 9/12/26; 9/14/26; 9/17/26
Amanda Villaveces – Travel for 9/17/26; and per diem for 9/14/26; 9/17/26
Allison Hock Howell –per diem for 9/14/26; 9/16/26; 9/17/26
Susan Smith – Travel for 9/17/26; per diem for 9/15/26; 9/17/26
Karen Sheets-Mobley – per diem for 8/23/26; 9/7/26; 9/17/26
Jane Alexander – per diem for 9/17/26
Trisha Jarnagin – Travel for 9/17/26; and per diem for 9/14/26; 9/17/26

Adjourn
A motion was made by Michelle Oak to adjourn the Board meeting at 12:54 p.m.. Motion, seconded by Karen Sheets-Mobley, carried.



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Amanda B. Villaveces, LMFT, Chair